

Technological Research and Development Authority

Request for Qualifications

I. STATEMENT OF OBJECTIVES

The Technological Research and Development Authority (TRDA) is seeking qualified subject matter experts (SMEs) to support the commercialization activities of 19 Florida-based technology companies under the initiative known as the Commercialization Assistance Program. SMEs must be individuals or organizations with qualified individuals capable of providing technical consultative services in the broad areas of engineering, science and business for TRDA's private sector technology clients. The period of performance is anticipated to commence on or about July 1, 2009 and expire on December 31, 2009.

II. BACKGROUND INFORMATION

TRDA is an independent special district of the state of Florida with offices located at 1050 W. NASA Blvd., Melbourne, FL 32901. The TRDA administers the Commercialization Assistance Program under a contractual arrangement emanating from the Department of Defense (DoD). The Commercialization Assistance Program supports DoD in realizing the goal of achieving commercial "wins" with their Small Business Innovative Research grantees. The TRDA program identifies promising DoD SBIR Phase II technologies in Florida and provides:

- mentoring on business planning, marketing, sales, government contracting and capital acquisition
- connections to DoD acquisition managers accelerating technology into the war fighter
- introductions to industry customers such as prime contractors and private corporations
- opportunities to share their product, investment or licensing opportunity with an audience of potential investors and strategic partners

In addition, the TRDA DoD Commercialization Assistance Program stimulates the creation of high-wage jobs, helping high-tech companies commercialize their technologies and grow.

III. SCOPE OF WORK

SMEs will provide specialized input to TRDA to support the transition of SBIR Phase II companies to Phase III, or full commercialization. The expertise sought includes, but is not limited to, the following areas:

- electromagnetics
- propulsion
- software development
- high-speed data transmission

- sensors
- power electronics
- automation and cargo handling systems
- multi-spectral imaging
- lasers
- nanoengineering
- electronic communications
- biotechnology
- fluid mechanics
- process engineering
- thermodynamics/heat transfer

IV. SUBMISSION FORMAT

Individuals or organizations interested in pursuing this opportunity must provide submissions via email. Written communications of interest should be made electronically in the body of, or as an attachment to, an email. Attachments should not exceed five pages.

It is required that responders provide their qualifications and experience including:

- A description of qualifications and experience
- Any special experience, services or resources of value
- Any additional information, which the responder considers pertinent for consideration.

V. SELECTION

The TRDA will evaluate responses and select the most responsive and responsible responders who meet the best interests of the TRDA. The TRDA shall be the sole judge of its own best interests and the submittals. At its discretion, the TRDA may require any responder(s) to provide additional information or to be interviewed. Responders understand that this announcement does not constitute an agreement or a contract with the responder. The TRDA reserves the right to reject all submittals, to waive any informality, and to solicit and re-advertise for new responses. TRDA's decisions will be final. TRDA's selection criterion shall include: qualifications, experience, hourly consultation rates, and availability.

VI. PROPOSAL SUBMISSION

This RFQ will remain open until further notice.

Responses must be submitted to:

Bernie Zuzo
Technological Research and Development Authority
1050 W. NASA Blvd.
Melbourne, Florida 32901
bzuzo@trda.org

VII. TIMETABLE

Upon receipt, the TRDA will review and evaluate submittals. The TRDA will contact respondents when SME capabilities are matched with a particular client company need.

VIII. DELAYS

The TRDA, at its sole discretion, may delay any dates indicated above if it is to the advantage of the TRDA to do so.

Responders may withdraw their submittals by notifying the TRDA in writing (e-mail accepted) at any time.

IX. INQUIRIES

Interested responders may contact the TRDA to discuss this announcement. Mr. Ryan Greenough, Sr. Program Engineer, will receive questions concerning this announcement at 321-872-1050 extension 111, weekdays, from 8:30 a.m. to 4:00 p.m.

X. ADDENDA

Should revisions to the announcement become necessary, the TRDA will publish a written addendum on www.trda.org.

XI. SUBMITTAL PREPARATION COSTS

Neither the TRDA nor its representatives shall be liable for any expenses incurred in connection with preparation of a response to this announcement. Responders should prepare their responses simply and economically, providing a straightforward and concise description of the responder's capabilities.

XII. ACCURACY OF INFORMATION

Any responder that submits in its response to the TRDA any information which is determined to be substantially inaccurate, misleading, exaggerated, or incorrect, shall be disqualified from consideration.

XII. PUBLIC RECORDS

All material submitted in response to this announcement will become a "public record" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes (Public Records Law). Responders must claim the applicable exemptions to disclosure provided by law in their response by identifying materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary and legal. The TRDA reserves the right to make any final determination of the applicability of the Public Records Law.

XIV. PUBLIC ENTITY CRIME

Pursuant to F .S. 287.133, as amended: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a

bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.